
RULES FOR PUBLIC COMMENTS REGARDING OPEN MEETINGS

As public bodies under the Open Meetings Act, 5 ILCS 120/1 *et seq.* (the “Open Meetings Act”), the Illinois Finance Authority and its component unit known as the C-PACE Open Market Initiative welcome public comments to ensure that the actions of the public bodies are taken openly and that their deliberations are conducted openly.

Pursuant to the Open Meetings Act, the public bodies will permit any person an opportunity to address public officials as described herein; provided, however, that the Chair, Vice Chair or Executive Director may each modify the rules in his or her sole discretion.

Public comments regarding personnel, bidding, contracts, claims or litigation will not be accepted.

Written Public Comments

The deadline to submit written public comments to the Assistant Secretary at publiccomments@il-fa.com is 30 minutes prior to the start of the applicable meeting. Written public comments must include the person’s name and the person’s contact information.

Spoken Public Comments

The deadline to register for spoken public comments with the Assistant Secretary at publiccomments@il-fa.com is 30 minutes prior to the start of the applicable meeting. To register to speak during the applicable meeting, the email must include the business of the public body to be addressed, the person’s name and the person’s contact information.

1. Time allotment: Any registered person may address public officials for no longer than three minutes. Any person that addresses public officials for less than the allotted time may not yield remaining time to another person.
2. Pooling time: Two or more registered people may pool time and select a representative to address public officials for no longer than five minutes. Any person intending to yield his or her time allotment to a representative must attend the applicable meeting to confirm such intent with the public body. Any representative that addresses public officials for less than the allotted time may not yield remaining time to another person.

Record-Keeping

Public comments that comply with the rules established herein will be made part of the applicable meeting’s minutes. All notices, agenda, meeting details and minutes of each regular or special meeting are posted on the following website: <https://www.il-fa.com/public-access>.